

Student Drop-Off and Pick-Up

In an effort to alleviate congestion and to best utilize the space in our parking lot, we are creating a designated area for picking up and dropping off students at our campus before and after school. We feel providing a space for parents to wait for their children, away from heavy traffic areas, will not only help with the flow of traffic in our parking lot but also keep our students safe.

AM/PM Drop-Off/Pick-up:

We are asking that you please drop off and pick up your students on the east side of the building (outside Guidance Offices) where we have converted the drive from two-way traffic to one-way traffic from south to north. More specifically, from 7:15-8 a.m., if you are dropping off your student in the morning and they do not take a zero hour, you should drop them off in this designated area. **After 8 a.m. OR if you need to pick up your student for an appointment during the school day, you will need to pick them up from the Main Office.** From 2:45 to 3:15 p.m., you should pick them up in the designated area.



The student pick-up/drop-off area is labeled on the map in **green**.

There are two school entrances/exits along that side of the building which will allow students to wait inside the building for their parents to arrive. The one-way traffic will allow parents to park their cars along the easternmost curb while waiting for their child to exit the building. When waiting for your student(s), pull as far forward as possible to the end of the queue to ensure that all parents have room to wait without impeding traffic from the parking area. Once your child enters your vehicle, use the exit to Bristol Avenue.

If entering from Richmond Street, do your best to avoid the high traffic areas along the building, labeled on the map in **yellow**. We are asking that you follow the **magenta** line along the north side of the parking lot to keep the flow of traffic running smoothly. Entering from the southern Bristol entrance is the most efficient and is labeled on the map in **blue**.

Path from entrance on Richmond

Path from entrance on Bristol

Two-Way Traffic, No Loitering/Parking

Student Drop-Off/Pick-Up Area - Begin One-Way Traffic



Front of Drop-Off/Pick-Up Line

We appreciate your cooperation with this procedure for our school. Please feel free to contact us with any questions or concerns you may have.