

West Catholic High School Board of Directors  
 Google Meet Meeting Minutes  
 May 13, 2020  
 West Catholic High School

Attendees: Mike Dorato, Pat Kalahar, Sr. Damien Savino, John Brechting, Carol Blundy, Dave Veneklase, Miles Schmidt, Diane Vermeesch, Tim Thimmesh, Tom Wesholski, Bill Roth, Greg Meyer, Tim Thimmesh, Jean King, Diane Vermeesch, Tom Wesholski, Jodi Arsulowicz  
 Absent: Gabriel Audu, Fr. Thomas Simons  
 Resources: Cindy Kneibel, Principal/CEO; Tony Fischer, Assistant Principal, Diane Ysasi

<b>Agenda Item</b>	<b>Discussion/Conclusion/Action</b>	<b>Responsibility</b>
1. <b>Call to order</b> <b>5:30pm</b>  2. <b>Opening prayer</b> <b>1.3 Roll Call</b>	This meeting conducted via Google meet/conf. call  17 of 19 members present	B. Roth C. Kneibel King
<b>2.1 Presentation</b>	Slide presentation of the outcomes of testing of the Class of 2020. This is the first class to have evidence-based tracking of growth for a class beginning in their 9 <sup>th</sup> grade through the 12 <sup>th</sup> grade. Scores of math and reading standardized tests results were divided into quartiles to assess for college readiness and progress toward WC goals(set higher than the college readiness goals)  <b>Overall student growth from 9<sup>th</sup> through 12<sup>th</sup> grade was strong, starting at an overall score of 921, ending with a SAT average score of 1159 – the highest of all open enrollment schools in the West Michigan area and exceeding both the National benchmarks and, overall, meeting our goals which are 20% higher. (the class of 2020 would have met the national goals for growth had they reached a final score of 1071)</b>	D. Yasi

	<p>After thorough analysis, WC staff have identified an opportunity to focus on the 3<sup>rd</sup> quartile where <b>student growth was limited compared to the other quartiles</b>. Also, implement small focus groups to assist students in each group to improve scoring for standardized testing such as the SAT, etc. <b>Students in the lowest quartile showed the most growth. The top two quartiles had strong growth that slowed down, due to the fact they had already reached the top score levels on the SAT.</b></p>	
<p><b>2.1. Athletics Update</b></p>	<p>Touchdown club running can fundraise drive; Fish Fry final proceeds will have a \$6-7K credit for next year; Golf outing has been cancelled and a letter requesting donations has been sent in its stead. MHSAA is moving forward with normal fall sports schedule; A new Sport turf management company has been hired to upgrade our athletic fields; Summer sports camps still on track for June but plans are in place to move to July if necessary; All spring coaches were paid 25% of salary; Center for Physical Rehab (CPR) has been hired to replace Spectrum Health athletic training with a cost savings and enhanced services; Zero hour will be replaced with training sessions after school hours. Many of the bleachers of the football field are broken and need repair</p>	<p>M. Pittman</p>
<p><b>2.2 Finance Update</b></p>	<p>Finance committee reviewed financial status and budget planning in this pandemic environment. Items to be considered are the likelihood of a drop in donations especially given the auction (online instead of in-person) and a high likelihood of a greater need for tuition assistance. The third quarter financials show West Catholic tracking to budget. Tuition collections took a smaller hit than expected in April. Overall the collection rate is slightly stronger than last year at this time. However, A few families have reached out with concerns for making tuition payments in light of job losses and layoffs. This will also affect next year's budget.</p>	<p>C. Blundy</p>

<p><b>2.3 Budget update</b></p>	<p>A proposed budget was submitted to the finance committee last week. Enrollment is expected to include 455 domestic students and an additional 15 International students. There will likely be more requesting tuition assistance this year therefore \$400,000 more has been budgeted in this area; Our income from development and athletics is likely to be decreased due to current pandemic environment; There will be greater costs for health and safety to open school for 2020-2021; A SBA grant was received and will help with current budget costs and may have some availability to use for staff training this summer to prepare for continued online classes; the rainy day fund stands at \$400,000. Committee discussion re: fed. Funding to schools that will be distributed by GRPS. It was suggested that a letter coordinated with other area Catholic and Christian schools be sent to Sec. Devos.</p>	<p>C. Kneibel</p>
<p><b>2.4 Fall opening</b></p>	<p>Many area principals and admins are in discussion to plan for opening classes this fall. There are 2 scenarios to plan for; a) Open with 50% of students in the building to allow for 6ft distancing; b) all back in building with daily health checks, building disinfected daily and freq hand sanitizing. WC will be prepared to have concurrent on-line and in person classes. Use this as an opportunity to better serve our families/students as well as other schools needing access to more AP and distance learning opportunities.</p>	<p>C. Kneibel</p>
<p><b>3.1 Board membership</b></p>	<p>Several members' term expiring; Dorato, Arsulowicz, Brechting, and Kalahar; Both Kalahar and Arsulowicz have agreed to a 2<sup>nd</sup> term; Audu will be leaving the board;</p>	

	New candidates have been identified and bios will be provided for voting in the June meeting.	
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### 3.2 AP report

Guidance office and admin. Staff doing 2<sup>nd</sup> round of well check calls;

T. Fischer

Closing Prayer: Miles Schmidt