

## Minutes

March 17, 2020 teleconference call

Present: Bill Roth, Dave Veneklase, Carol Blundy, Tim Thimmesch, Jodi Arsulowicz, Mike Dorato, Pat Kalahar, Greg Meyer, Miles Schmidt, Diane Vermeesch, Tom Wesholski,

Absent- John Brechting, Gabe Adiu, Jean King, Sr Damien Savino, Father Tom Simons

Meeting called to order at 532pm

Opening Prayer by Bill Roth commemorating St Patrick's Day

Cindy provided an update of West's actions with respect to COVID 19

Ryan Corcoran reviewed status of international students. One of agencies has requested all their foreign students return to their home countries and that is in process. Communications with other agencies taking place. Impact on fall enrollment is not known at this time.

Tony Fisher reviewed current online learning. Some capacity issues with platform provider on Monday. Some teachers and their classes have migrated to Google Meet from Canvas. Affected teachers were trained the morning of March 17 for Google Meet change. That seems to have assisted in mitigating issues.

Cindy reviewed current and future plans with respect to:

Facilities

Maintenance

Staffing

Guidance

Admissions

Auction – postponed to June 10.

Kitchen will begin on March 18 providing meals to West and certain partner school students.

Fish Fry is continuing. Mike Dorato and Cindy discussed last week's results and plans for this week.

Other future events-

Spring Break – Cindy looking at policy if students travel to Level 3 and 4 CDC designated areas with respect to any isolation before returning to West after Spring Break.

Prom and Graduation – TBD

AP Tests may be given online. College Board will announce plan soon.

Summer Out West Trip for incoming Juniors – TBD

Art history spring break trip cancelled.

Outside use of West- Cindy to review whether any outside groups have rental agreements and will follow-up

Finance committee will meet via phone on Friday. Topics will include impact on current year and next school year's budget. An update will be provided to board on March 25 board call.

Cindy provided adjacent land update- in process, price being, and terms being negotiated, and some funding obtained from donors.

Cindy reviewed a change in accreditation vendor, from Cognia(previously AdvancED) to MNSAA. Lower cost and agency deals with private schools. Prior provider was more public school focused. Cindy reviewed her due diligence with respect to MNSAA. MNSAA is the preferred vendor for the Diocese of Grand Rapids.

Board meeting on March 25 will be by phone and will start at 530pm and is expected to be 30 minutes to update related to COVID related items.

Business portion of the original meeting scheduled on March 25 will be moved to April 22 at 6pm. More details to follow as the COVID crisis continues to develop.

June 10 board meeting is moving to June 17 as a result of auction date change.

Tony Fisher led closing prayer

Adjourned at 629pm

