

Grand Rapids Catholic Secondary Schools Board of Directors

Meeting Minutes

West Catholic High School

October 8, 2009

Attendees: Steve Abid; Rev. George Darling; Eileen DeWildt; Isabelle Galloway; Tom Herman; Tim Hile; Mike Lown; Rev. Troy Nevins; Mark Scott; Mike Sochacki; Rev. R. Louis Stasker; Ellen Tanis; Dave Veneklase

Regrets: MaryBeth Barkeley; Pius Ezeh

Resources: Jennifer Lahey; Tom Maj; Steve Passinault; Cindy Sielawa

Guest: Allison Camp

Agenda Item	Discussion/Conclusion/Action	Responsibility
1.0 Opening	Call to Order and Welcome Opening Prayer Roll Call	Scott Stasker Tanis
2.0 Approval of Minutes and Consent Agenda	Approval of Board Minutes (June 4, 2009) Approved at the August 21, 2009 Board Retreat Approval of Consent Agenda Moved by Lown; seconded by DeWildt. Unanimously approved.	Scott Scott
Presentations and Delegations	Introduction of New Board Members: The following new Board members introduced themselves: <ul style="list-style-type: none"> • Tim Hile (St. Stephen) • Mike Sochacki (Assumption of the Blessed Virgin Mary) • Dave Veneklase (St. Anthony) Presentation from Allison Camp, WC Assistant Principal and Diocesan Curriculum Coordinator: Camp reviewed with the Board the progress of her work in the area of curriculum evaluation and standardization, including how tools can be best used to improve professional development, align K-12 curriculum and measure student and staff academic performance.	Scott Camp
3.0 Issues and Reports for Information	Open Meetings/Minutes on Web The Board engaged in a discussion about how to best maintain transparency in its operations going forward. The members agreed to the following future actions: <ul style="list-style-type: none"> • Board meetings will be open to our stakeholders. • The Board's CSS Website webpage will be improved to include information on meeting dates, locations and times. Further, all Board members will be identified with a contact e-mail address. The rules of engagement for presenting to the Board will also be posted on the webpage. • Approved Board meeting minutes will be posted on our webpage. 	Scott

	<p>CAT Project Update and Discussion: The Board engaged in a conversation to advise the Pastor/President on how to best market the capital campaign that will be needed to complete the funding of the CAT Project. The Project currently contemplates a football stadium, field renovations at the CAT and technology improvements at Catholic Central. The expected cost for the project is \$8 million, of which CSS has received financial commitments from major donors totaling approximately \$6.5 million, thereby resulting in the need for a fundraising campaign of approximately \$1.5 million. The marketing challenge centers on how to best present the need for this project in the face of our current operating financial challenges.</p> <p>Strategic Plan Discussion: The Board engaged in a discussion about how to best approach preparation of a strategic plan for the CSS. Topics discussed included:</p> <ul style="list-style-type: none"> • Should an outside facilitator be engaged, and if so, how would we finance that cost? • What constituent groups should be represented on the planning committee? • What are our first steps? • Should the Board form a new standing committee upon completion of the strategic plan in order to maintain such as a living document? <p>Scott asked that Board members wishing to serve on the planning committee contact him within the next week.</p>	<p>Stasker</p> <p>Scott</p>
<p>4.0 Standing Reports</p>	<p>Pastor/President – No report.</p> <p>Principals – Reports distributed at meeting summarizing current student activities, including recent fine arts, academic and athletic accomplishments.</p> <p>Development – Accountability report reviewed with Board.</p> <p>Finance & Operations – Lahey introduced herself as our new Business Manager.</p>	<p>Stasker</p> <p>Maj/Passinault</p> <p>Sielawa</p> <p>Lahey</p>
<p>Executive Session</p>	<p>None.</p>	
<p>5.0 Adjournment</p>	<p>Review of Meeting Decisions Closing Prayer</p>	<p>Scott Sochacki</p>
<p>Next Meeting November 19, 2009 Catholic Central High School – 7:00 p.m.</p>		